onenorthern devon

# OND Board Meeting

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| **Date:** | |
| **Agenda item:** | Appendix 1.2 |
| **Title:** | OND Board Meeting – 29th August 2023 |
| **Prepared by:** | Kate Winter, PA to Chief Executive Officer and Chief Finance Officer, RDUH |
| **Presented by:** | Lou Higgins (Interim Chair) |
| **Action required:** | To Approve |

# OND Partnership Board Meeting

**Minutes of the meeting of the OND Partnership Board Meeting held at Stone Barn, Filleigh and via MS Teams on 29th August 2023**

| **PRESENT:** | | |
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| Katherine Allen | KA | Director of Strategy RDUHT |
| Lou Higgins | LH | Interim Chair One Northern Devon |
| Andrea Beacham | AB | Health Inequalities Lead, RDUHT (North), Programme Manager, OND |
| Nigel Blacker | NB | Finance Business Partner, RDUH |
| Jeff Chinnock | JC | Associate Director of Policy and Partnerships RDE / NDHT |
| Louise Flagg | LF | One Barnstaple Chair |
| Marie Gould | MG | Chief Officer, NDVS |
| Oliver Hassall | OH | GP, Northern Devon Collaborative Board |
| Ken James | KJ | Leader, Torridge District Council |
| Tim Jones | TJ | Chair SW Business Council and North Devon Biosphere Foundation |
| James Lander | JL | One Communities Support Manager |
| Sean Mackney | SM | Petroc |
| Simon Rapsey | SR | OND Service Manager |
| Simone Thomson | ST | Chief Executive TTVS |
| Ken Miles | KM | Chief Executive, North Devon Council (via Teams) |
| **APOLOGIES:** | | |
| Kay Brennan | KB | Interim Vice Chair, GP |
| Gareth Dix | GD | Active Devon |
| Alan Dykes | AD | Chair, North Devon Plus |
| Tony George | TG | DWP |
| Steve Hearse | SH | Chief Executive, Torridge District Council |
| Charlotte Pavitt | CP | Public Health, Devon County Council |
| David Richardson | DR | Clinical Director, Devon Partnership Trust (via Teams) |

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| Marc Rostock | MR | Director of Neighbourhoods, North Devon Homes |
| David Worden | DW | NDC Leader |
| Toby Davies | TD | Local Area Commander, Devon & Cornwall Police |
| **IN ATTENDANCE:** | | |
| Phil Bardzil | PB | Leadership Academy |
| Kate Winter | KW | PA to Chief Executive Officer and Chief Finance Officer |

## 21/23 Opening Business

### Introductions, Apologies, Declaration of Interests & Any Other Business

Introductions

The Chair welcomed everyone to the meeting and outlined the format of meeting which would be split between OND business and a development session to bring the emerging discussions on the future structure of OND to a conclusion and agree the next steps.

Apologies

Apologies were noted for Alan Dykes, Stella Doble, Ken Miles, Toby Davies and David Worden.

Declarations of Interest

There were no new declarations of interest.

Any Other Business

This item was not covered.

### Minutes of the Previous Meeting

The minutes of the meeting held on 27th June were approved.

### Actions from the Previous Meeting

The action grid was reviewed and updated.

**Actions: None**

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| **22/23** | **OND Partnership Operations**<br><br>Finance Report<br>NB provided a financial summary for the period up to the end of July 2023 highlighting the healthy cash flow position. The OND Board noted that the OND budget is separate to RDUH finances, and had an overall 2023/24 budget of £800k. Any additional income will cover high priority areas such as One Community and high priority unfunded items. AB and NB are currently undertaking a piece of work to provide finance information in a more user-friendly format, however overall the 2023/24 budget remains on target.<br><br>KA sought clarity on elements of the information provided (e.g -/minus values) although reflected that overall a balanced position was reported. NB explained that there is an overall forecast deficit of approximately £66k and the Chair asked whether any recovery action would be required to recover the forecast deficit. NB did not consider that any recovery actions were required at the present time and referred to the health inequalities funding which will mitigate the forecast position. AB referred to the new role being undertaken by JL and advised that his current role with the One Communities would not be backfilled. AB explained that approximately 3 months of reserves (£33k) are held and if necessary, projects would not be undertaken in the latter part of the year to ensure that the budget does not go above the forecast position. The Chair highlighted the financial fragility of OND which relies on non-recurrent funding streams however OND is in a strong position in terms of the progress it has made and if merged with the LCP, it could provide access to recurrent funding streams.<br><br>TJ asked whether any contingency planning was required and it was felt that any contingency planning should be directed towards bid writing to provide additional income and health and training. This would need to be costed and prioritised against the budget. KA outlined elements of OND work which is undertaken for free as it is currently hosted by RDUH and AB explained that the employer of community developers would be responsible for underwriting any redundancy costsand part of their funding was allocated to this. TJ asked whether Directors liability insurance was required and the Chair suggested acknowledging this as a risk and including on the risk register whether it is a requirement, |

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| | and if it was not previously, then why now. It was agreed that any liability held by Partners should be confirmed in writing and formalised.<br><br>JC asked whether future reports could include graphical information on funding received and contributions in kind and the percentage between grants and direct investment.<br><br>The Board NOTED the report. |
| | **Action(s):**<br>- **New risk to be included on the risk register for Partners liability, which should also be confirmed in writing formally.**<br>- **Future finance reports to include graphical presentation on funding received, contributions in kind and percentage between grants and direct investment.** |
| **23/23** | **OND Person Programme: Flow**<br><br><u>Flow Merger Proposal</u><br>AB referred to funding of the different Flow Projects all of which have project management support and are funded from different sources however all follow the same principles for receiving referrals and managing caseloads. Flow focusses on people who have multiple and complex needs and a meeting was held with all the Flow Groups who fed back that they find the process to be complicated to get patients into the Flow system. They also found that there were slightly different processes for each flow project. To simplify this, it has therefore been suggested to create one Flow project with a single referral route which can be triaged across the system based on agreed principles.<br><br>AB had attended an NHS England meeting in Torbay to discuss the HIU (High Intensity User) national service and had noted the expectation for every A&E to have access to HIU services. The HIU service is a national model and receives referrals from A&E but AB explained how working in partnership results in better outcomes. A workshop is planned for 6th September to explore bringing all Flow projects into one model which will reduce the |

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| | number of Steering Groups, operational teams and SROs. AB sought approval from the OND Board to merge all Flow projects.<br><br>KA supported the proposal to merge the Flow projects and asked how visible the different referral routes/areas will be. AB explained that there had been less primary care referrals as wellbeing teams were already in place for primary care flow. OH considered that the proposal will result in people with complex needs being recognised and managed through the correct route with the most complex patients being referred to primary care flow rather than through Wellbeing Teams who do not have capacity. The Chair asked if there will be opportunity for learning following the merger of projects, rather than partners and projects working in silo. OH considered that demand is likely to be greater than the resources available however it is hoped that there is equitable access across the system.<br><br>KA hoped that Flow would be able to expand and asked whether the proposed merger will provide a more resilient service to help more people. AB outlined the national model which indicates that one case worker can support 50 people in one year on a mixed caseload.<br><br>KA asked whether A&E departments were aware of the proposal and AB confirmed that the RDUH Divisional Manager has been involved in the discussions. JC is also developing a bid for HIU services in the East.<br><br>ST referred to a national framework which has been launched by NHSE seeking volunteers (similar to the COVID response) and suggested that elements align with Flow. AB outlined the difference between flow projects such as secondary care flow which is funded by the pain team and does not receive referrals from elsewhere and the community flow project which does take external referrals.<br><br>OH suggested that improved overview and co-ordination will improve the model benefiting patients. The Chair suggested that where there are requirements to do things nationally, the flow model should be utilised. |

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| | AB reported on the ongoing issue for the time it takes to organise information sharing agreements. The OND core team do not have the expertise to answer questions that come back from each of the partners on data sharing therefore AB asked for system support to address this. The Chair agreed to seek support from the ICB.<br><br>SM welcomed the proposal to merge the flow projects and asked whether there is a flow education project. AB referred to a Flow education tool which she agreed to share with SM.<br><br>The OND APPROVED the proposal to merge the Flow Projects. |
| | **Action:**<br>- **Seek system support to address any data sharing issues.**<br>- **Share flow education tool with SM.** |
| **24/23** | **OND Place Programme: One Communities**<br><br><u>2023/24 Funding Position</u><br>JL reported on funding that had been received from the ICS (Health Inequalities fund) which will enable all community developer contracts to be funded until the end of March 2024.<br><br><u>2024/25 Planning for Funding Requirements</u><br>JL reported on changes to his role and referred to funding being sought from NDVS and TTVS to enable a fully costed business plan to be written. Other sources of funding are being explored and JL asked for any other potential sources of funding to be forwarded to him.<br><br>The Chair asked the Board to consider sustainable sources of funding and measuring and reporting on the impact of projects which can be built into future cases. |

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| | JL reported on the task and finish group to the Lottery Funding bid and which will report back to the OND Board.<br><br>The OND Board noted two conditions attached the LCP funding (£124k) which were to include a form of evaluation and explore the scope of community developers and One Communities in other LCP projects. JL referred to a theory of change being developed which will be shared with Partners and be presented to the One Community Group. After this, outcomes and measures will be agreed. A framework will need to be agreed in order to overcome any barriers and JL suggested presenting the outcome back to the OND Board to agree the method of recording measurement/evaluation. AB suggested considering the values of the One Communities to ensure that their values are met.<br><br>SM asked whether an impact reporting tool will assist and AB suggested that it would if there was a form of evidence to support it. SM considered that in order to sustain the One Communities, the priorities attached to any funding allocations need to be delivered. There also needs to transparency.<br><br>TJ asked whether it was possible to measure community resilience as community payback is fundamental to future funding bids. AB reported on national work that has been undertaken on gathering evidence since COVID and the One Community infrastructure which has featured in a number of reports which evidences community resilience. JL and TJ agreed to discuss in more detail outside of the meeting.<br><br>MG referred to work on community development and funding being sought. People have been asked what outcomes they want to see from the funding bid and any measures required.<br><br>JC suggested holding a future session to cover asset-based community development on people led change. This was supported by the Chair and agreed that it should be scheduled for a future meeting (AB to confirm date). |

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| | JL referred to community development and learning in the joint forward plan which has four objectives – an active role in decision making, communities working in partnership, community development workforce and LCP integrated role to infrastructure. The next steps will be to establish a Devon wide Steering Group for Community Developers and a Northern Community Developer Group who will then talk to communities to develop a shared understanding.<br><br>JL asked for any interested Partners to make contact with him by 15th September if they would like to become a member of the Northern Steering Group which will report into the OND Board. |
| | **Action:**<br>- **Discuss evidence of community resilience for future funding bids.**<br>- **Asset-based community development to be included on forward planner.**<br>- **Nominations for membership of the Northern CD Steering Group to be made to JL by 1509.23** |
| **25/23** | **Population Health Funding Allocation**<br>AB presented the proposal which will be presented to the LCP Programme Board for the use of £124k allocated funding in 2023/24 as follows: |

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| Community Development – **Recommended** | |
| One Communities – Community Development | £24,000 |
| Person – Centred Care and Support for People with Complex Needs - **Recommended** | |
| Flow Programme | £49,000 |
| High Intensity User Training and Support | £11,000 |
| Homeless Pathway Recommendations | £20,000 |
| Population Health and Prevention - **Recommended** | |
| BP Case Finding | £2,000 |
| CVD Project Development | £8,000 |
| System Development to Transform Ways of Working for People with Complex Needs - **Recommended** | |

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| | To Support Learning and Evaluation 23/24 Projects | £10,000 |
| | Set Up a North Devon Joint Commissioning Service for People Experiencing Homelessness | £0 |

The proposal will be presented to the next Programme Board followed by the LCP Executive Board.

KA asked whether there is a risk of not being able to spend the money within 2023/24 however AB was confident that the majority of funding would be spent, if the proposal is signed of this month.

AB advised that she had discussed housing Flow with KM and SH and explained that the Joint Commissioning Service being proposed relates to homeless links to the hospital.

The OND SUPPORTED the proposal.

**Action: None**

**Action: None**

## 27/23 Focus On Ilfracombe

The OND Board noted that a letter has has been sent to the Government requesting funding of £24m for interventions around housing supply and housing quality in Ilfracombe. Housing supply includes key worker accommodation and housing quality is to gain control of PMOs and let them ethically. Alongside this, there is a bid for funding a multi-agency team to provide support to those living in the accommodation. An intervention has also been suggested for health. This will now be followed up to assess progress including required governance.

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| | As One Ilfracombe has lost some of its strategic support, AB asked the OND Board if they wished to have more involvement and oversight of One Ilfracombe over this period. SM supported this approach and the Chair suggested that it would be helpful if the taskforce could make a proposal on what support would be most helpful in order to add value and help to achieve goals. KA sought assurance that the right people had provided input and MG highlighted that housing links to ND Futures.<br><br>AB circulated details of a local innovation partnership (research grant) for the South West which will enable learning from each other to reduce health inequalities. The OND Board supported the bid and proposal for Ilfracombe.<br><br>It was noted that a second bid for funding has been made to develop the local talent pipeline for the blue economy.<br><br>AB asked the Board to make contact if they were able to provide support 'in kind'. KA sought clarity on whether plans were in place to get people involved if funding is received. AB explained action that will be taken once there are agreed data sharing agreements in place and advised that the final proposal will need to be signed off by the OND Board. |
| | **Action:**<br>- **AB to be contacted if Partners are able to offer support 'in kind' to One Ilfracombe.** |
| **28/23** | **OND / LCP Development Session**<br>PB outlined the scope of the development session to agree what had been proposed in previous sessions and to listen to any concerns so they can be answered.<br><br>The purpose of the previous session was to bring the Board together to respond to changes in the landscape and discuss wider health and wellbeing, consider strategy priorities and consider options for reorganisation.<br><br>The main points identified at the previous session included: |

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| | - Cannot control or change national structures.<br>- Recognised not currently efficiently organised.<br>- Recognise LCPs will arrive in force with budgets and expectations so there is benefit to align.<br>- Observation that joint plans contain ……. well as usual priorities.<br><br>PB highlighted that 5 options had been explored in terms of future form and function and it had been agreed that the merger of the LCP and OND should be considered. In terms of function within the LCP, the OND Board will be responsible for creativity and programme management of shared workplans.<br><br>SM asked asked whether there is opportunity for wider collaborative joining across all domains and PB suggested that the parameters of the Terms of Reference would need to be understood.<br><br>OH asked how representation from primary care e.g opticians and pharmacies, fit into the structures as they are not currently represented. KA asked for the future membership to be considered (included on parking lot).<br><br>TJ referred to grant funding and suggested expanding the categories and the Chair asked for this to be included on the parking lot as it is important to understand financial responsibilities and opportunities.<br><br>KA suggested defining the role of OND – a partnership forum who need to manage a programme of work and demonstrate the value of being in a partnership.<br><br>The Chair asked if the views captured from previous sessions were agreed and KA suggested that it highlights duplication and is not effective for the community if it continues.<br><br>JL suggested developing and building on the value of members as some have full time employment in addition to being a member of OND and some have limited funding.<br><br>OH felt that a representative forum, representing the population is required. |

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| | SM suggested that if there are statutory responsibilities there will be an immediate issue for co-ordination of funding to ensure that it is spent effectively to meet the shared goals of the area – need to unlock resource and steer people to gain the most benefit.<br><br>JC highlighted how OND is a pioneer on community led development and needs to retain the ethos which has the risk of being diluted with new funding and approaches.<br><br>AB shared the proposed organisational structures for merging the OND Board with the LCP Executive Group, which will mean a separate partnership forum is not required. A programme group will focus on programme management and support to free up the LCP Board for strategic work. This will result in 6 programme groups and a system operational group. The structure also supports the work programme with more detailed support and oversight and more comms support.<br><br>OH highlighted that there is no children and young persons programme group and AB explained that this is included within existing programmes of work. JL suggested having thematic groups which projects can fit into. AB highlighted that the DCC lead on children and young people therefore DCC needs to be included in the structure and provide representation.<br><br>SM suggested that the projects could change to focus on whatever will have the biggest impact.<br><br>PB asked if all Partners can see benefits of the changes being proposed which was supported.<br><br>The OND broke out into meeting groups to consider how OND could retain its creativity and leadership and oversee an important programme of work.<br><br>Feedback from the Groups was as follows: |

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| | Group 1 (Creativity)<br>- We need to remain connected to the grass roots / community – to inform us / plans / work … bottom up<br>- We need a pathway established between the One Communities (their Chairs and Community Developers) – two-way free flowing comms.<br>- Representatives of the OND LCP must of those closely connected to people, feeling that current LCP membership is less connected and more top-down.<br>- Must preserve the interface between the diverse range of partners in OND.<br>- Condition for success: all voices must be heard.<br>- Develop trust, expectation management and integrity.<br>- Co-design, key principle.<br>- We get our inspiration from: communities, data, evidence bases, partner problems, strategies, VCSE business education.<br>- Flatten the hierarchy.<br><br>SM suggested that there are practical solutions and felt that assurance needs to be given to those providing the funding. Need to get cognitive diversity into organisations.<br><br>KA did not feel that bringing issues to the table helps to develop creativity and suggested that space and time should be given to problem solve.<br><br>OH felt that creativity was not a response to problem solving and creativity should not be suppressed.<br><br>AB referred to the poverty truth commission approach which can be tested with the OND Board.<br><br>LF referred to the One Community meetings and felt that some structure was required – each One has developed in its own way and people need structure to know where they can have their input.<br><br>SM suggested that if space is going to be created in a meeting, it needs to be focussed. |

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| | Group 2<br>- How do we know what good looks like?<br>- Internal / external gauge.<br>- Clear vision, agreed goals, clearly articulated.<br>- A measure of the impact being a member is having on us, our organisations and those we serve.<br>- Effective comms strategy.<br>- How can we future proof against reasonable predictions.<br>- Logistics around timings / locations etc, meetings – do they work?<br>- .<br>- Who is making judgement?<br>- Project template – to ensure new members shared understanding.<br>- Feeding into framework.<br>- Strong evidence base from which we can establish baseline and ability to keep upgrading.<br><br>Table 3 (Programme Oversight)<br>- Agenda needs to reflect our impacts and purpose.<br>- Are we making sufficient progress.<br>- Translate our effort back to our own programme.<br>- Decision papers – need papers!<br>- Need the takeaways from each meeting.<br>- Test effectiveness of our experimentational approach<br>• Suggest recommendation for our partners<br>• Suggest response for our partners<br>- Look for insights to how each organisation delivers<br>- Have I done something personally to contribute<br>- Hold ourselves to the focus – not just chase ££<br>- Horizon scan – foresight not policy.<br><br>Parking Lot<br>- Clarify financial situation (risks and liabilities)<br>- Clarify national requirements with LCP<br>- Clarify system support for data sharing<br>- Membership – where do we all fit in? e.g primary care. |

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| | - Recognise different sources of funding (ops and roles)<br>- Different £ circumstances of members / Partners<br>- Conflicts of interest<br>- Risk of dilution of purpose USP<br>- No CYP or Joint Plan in structure? How to represent Board?<br>- How to prioritise areas of creativity to ensure examples of success.<br>- Evaluation framework – one measure re how embedded<br><br>KA reflected on the OND Board agenda and suggested that the majority of the meeting had focussed on programmes and suggested that the Board consider what it wants to see in the future to make a difference and hold itself to account. KA also felt that any experimental approaches would need to establish and horizon scanning should be undertaken to check back on each others priorities. JL suggested developing a dashboard that could be shared with community groups and externally – would need to agree how to measure success and how many partners have made changes.<br><br>The Chair summarised that the next steps need to be articulated to the Executive LCP with the OND Board making a recommendation to come together before developing a roadmap on how to move forward. |
| | **Action:**<br>- **Recommendation to be made to the Executive LCP to merge with the OND Board.** |
| **29.23** | **Date and Time of Next Meeting(s)**<br>1 pm on 17th October 2023 – Venue TBC |

NORTHERN ACTION

**29TH AUGUST**

DEVON GRID

**2023**

| | | | Action | Comments | Lead | Outcome |
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| **13th December 2022** | | | | | | |
| 211 | 50/22 | 23/24 Work Programme and Funding | Discuss options and approach for gaining sponsorship from local businesses | **28.02.23** AB confirmed that she will work with TJ from March onwards to progress this and report back to the next meeting. **25.04.23** A plan has been agreed. **27.06.23** AB said no finance report due to implementation of new finance report. No additional funding identified but awaiting impacting reporting tool. AB said will approach each of the partners that benefit most from progamme and present impact report as a business case.<br><br>**29.08.23** AB reported on the developing work programme for 2024/25 and | TJ, AB, JC | **Closed** |

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| | | | | agreed to present it back to the next meeting. | | |
| **25th April 2023** | | | | | | |
| 225 | 08/23 | | LH suggested an action re. process and format to collectively think about how conversations can be had around priorities and the support of the Board to be able to do this. | **27.06.23** the action relates to the development session and an update will be provided after this<br><br>**29.08.23** it was agreed that this will be discussed as part of the development session | ALL | **Ongoing** |
| 226 | 0//23 | | For CP to take review impact and look at it with her colleague. | **27.06.23** the action relates to the development session and an update will be provided after this<br><br>**29.08.23** it was agreed that this will be discussed as part of the development session | CP | Ongoing |

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| 227 | 08/23 | | LH to discuss with ICB where the flow programmes can report back to in order to state their need to continue. | **27.06.23** the action relates to the development session and an update will be provided after this<br><br>**29.08.23** it was agreed that this will be discussed as part of the development session | LH | Ongoing |
| 228 | 12/23 | | AB to articulate the need surrounding comms including the commitment required. | **27.06.23** AB has articulated the support required to implement a comms plan to update Partners and asked where this support should be requested. KB suggested that it depends on the resource required and part of OND development (responsibilities of everyone to communicate to audiences). LH confirmed that there is no comms in Northern LCP therefore work over the coming months may identify where support can be provided collectively. JC suggested a need for strategic comms | ~~AB~~<br><br>KA | Ongoing |

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| | | | | suggested using the Eastern LCP proforma which summarises key discussions to help cascade information. The Chair suggested that each partner should bring key messages to the OND Board and pass back key messages to their organisations which was agreed.<br><br>**29.08.23** AB reminded the Board of the action to seek support with the communications plan. The Chair suggested forming a task and finish group to explore options to present requirements to partners however AB explained that any support is dependent on whether partners have capacity. KA agreed to lead the action which links into LCP support requirements which includes admin and finance support. | | |

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| 229 | 12/23 | | AB to Circulate current vision statement | **27.06.23** circulated and included on the members survey | AB | Closed |
| 27th June 2023 | | | | | | |
| 230 | 16/23 | Spot Light on Community – One Ilfracombe | LH to be invited to future Task Force meetings with DCC | **29.08.23** The Chair confirmed that she has been involved in discussions | SS | Closed |
| 231 | 16/23 | Health Inequalities – Ilfracombe Focus and Poverty Trust Commission | All Partners to be surveyed to gauge their view and preference for the Poverty Trust Commission study | **15.08.23** action confirmed as complete | JL | Closed |
| 232 | 16/23 | Community Development – National Lottery Expression of Interest | All Partners to make contact with LF in advance of next Board for any match funding support that can be offered | **29.08.23** it was noted that no responses had been received and would be picked up on the agenda | ALL | Closed |
| 233 | 16/23 | Community Development – National Lottery Expression of Interest | Assess whether it is possible to align the different funding streams received by Partners | **15.08.23** steering group to be arranged.<br><br>**29.08.23** JL reminded the Board that the action links to match funding and co- | JL | Ongoing |

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| | | | | ordination of different funding streams. A form has been developed but agreement is required on how the funding streams will be managed as a partnership and how it can help to inform work. The Chair welcomed this approach but suggested that there may need to be consideration of each partners criteria and boundaries and it was agreed that this will be discussed in more detail at the next meeting. The Chair asked whether there are any current funding bids that the Board need to be aware of and SM referred to a bid for domiciliary care training. JL referred to a ND Council cultural bid which is specific to one town. The Chair suggested as part of the minutes that we include a log of those bids | | |

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| 234 | 16/23 | Active Travel | KB and KM to discus the 20 minute neighbourhood principles, which are the focus of various groups | **29.08.23** update to be sought ahead of next meeting | KB/KM | **Ongoing** |
| 235 | 16/23 | Fuel Poverty | Confirm whether NDC can lead and administer the Fuel Poverty Group | **29.08.23** AB reported that KM was awaiting the appointment of a new health and housing officer. AB to raise as a risk if no chair going forward | KM | **Ongoing** |
| 236 | 18/23 | ND Futures Strategy Session – Health Group | Present health options for the ND Strategy back to the next OND Board | **29.08.23** AB confirmed that this is included on the forward planner to feedback on partner comms. | AB | **Ongoing** |
| 237 | 18/23 | Development Session (1) | Contributions and feedback for future development sessions to be fed back to LH and AB | 29.08.23 the action was complete | ALL | **Closed** |
| 238 | 18/23 | Development Session (1) | Meeting to be arranged to plan Development Session 2 | 29.08.23 the action was complete | LH, KB, KA, PB | **Closed** |

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| 239 | 18/23 | Development Session (1) | One Community Chairs to be asked 'What can OND do for them?' | **29.08.23** LF reported on the fluctuating position. Feedback had been sought from One Chairs who had raised concerns. It has therefore been agreed that there will be a representative at the OND Board for a 6 month term but no agreement yet of who will cover this. It has been suggested that one person attends all One community meetings and the OND Board. The Chair felt that the meetings need to be understandable to enable two way communication. LF confirmed that there is a plan to take forward but it needs the agreement of One Chairs. SM said if LCP and OND come together will need to look at purpose and composition of this Board to provide clarity on required membership. | LF | **Ongoing** |
| **29th August 2023** | | | | | | |

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| 240 | 22/23 | Finance Report | New risk to be included on the risk register for Partners liability, which should also be confirmed in writing formally. | | AB | |
| 241 | 22/23 | Finance Report | Future reports to include graphical presentation on funding received, contributions in kind and percentage between grants and direct investment | | NB | |
| 242 | 23/23 | Flow Merger Proposal | Seek system support to address data sharing agreement issues | | LH | |
| 243 | 23/23 | Flow Merger Proposal | Share flow education tool | | AB | |
| 244 | 24/23 | 24/25 Planning for Funding Requirements | Discuss evidence of community resilience to support future funding bids | | JL/TJ | |

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| 245 | 24/23 | 24/25 Planning for Funding Requirements | Asset based community development to be included on forward planner | **02.09.23** noted and included on planner | KW | **Closed** |
| 246 | 24/23 | 24/25 Planning for Funding Requirements | Nominations for membership of Northern CD Steering Group to be made to JL by 15.09.23 | | ALL | |
| 247 | 27/23 | Focus on Ilfracombe | Partners to consider whether they are able to offer One Ilfracombe support 'in kind' and contact AB | | ALL | |
| 248 | 28/23 | Development Session | Recommendation to be made to the Executive LCP to merger with OND Board | | LH/AB | |
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