



one northern devon

OND Board Meeting

Date:

Agenda item: Appendix 1.2

Title: OND Board Meeting – 28th February

Prepared by: Kate Winter, PA to Chief Executive Officer and Chief Financial Officer, Royal Devon University Healthcare NHS Foundation Trust

Presented by: John Womersley (Chair) and Lou Higgins (Interim Chair)

Action required: To Approve



OND Partnership Board Meeting

Minutes of the meeting of the OND Partnership Board Meeting held via MS Teams on
28th February 2023

PRESENT:		
John Womersley	JW	Chair One Northern Devon
Katherine Allen	KA	Director of Strategy RDUHT
Lou Higgins	LH	Interim Chair One Northern Devon
Andrea Beacham	AB	Partnerships Lead, RDUHT, Programme Manager, OND
Kay Brennan	KB	GP
Jeff Chinnock	JC	Associate Director of Policy and Partnerships RDE / NDHT
Gareth Dix	GD	Active Devon
Toby Davies	TD	Local Area Commander, Devon & Cornwall Police
Tony George	TG	DWP
Marie Gould	MG	Chief Officer, NDVS
Oliver Hassall	OH	GP, Northern Devon Collaborative Board
Tim Jones	TJ	Chair SW Business Council and North Devon Biosphere Foundation
James Lander	JL	One Communities Support Manager
Ken Miles	KM	Chief Executive, North Devon District Council
Charlotte Pavitt	CP	Public Health
David Richardson	DR	Clinical Director, Devon Partnership Trust (via Teams)
Hannah Rollins	HR	Faculty Manager, Petroc (Representing Sean Mackney)
Marc Rostock	MR	Director of Neighbourhoods, North Devon Homes
Simone Thomson	ST	Chief Executive TTVS
APOLOGIES:		
Stella Doble	SD	Assistant Director Community Health and Social Care North Devon
Alan Dykes	AD	Chair, North Devon Plus
Steve Hearse	SH	Chief Executive, Torrington District Council
Ken James	KJ	Leader, Torrington District Council
Sean Mackney	SM	Petroc
Kristian Tomblin	KT	Head of Health Inequalities, Devon ICS
David Worden	DW	NDC Leader
IN ATTENDANCE:		
Tim Hobbs	TH	Kailo

Charlotte Burrows	CB	SWAHSN
Katie Potter	KP	Kailo
Jenny Turner	JT	Programme Manager Devon ICB
Alison Verney	AV	Chair of One South Molton
Kate Winter	KW	PA to CEO and CFO, Royal Devon University Foundation NHS Trust – for Minutes

01/23

Opening Business

Introductions, Apologies, Declaration of Interests & Any Other Business

Introductions

JW welcomed everyone to the meeting.

Apologies

Apologies were noted for Ken James, Steve Hearse, Sean Mackney, David Worden and Toby Davies who was due to arrive late.

Declarations of Interest

There were no new declarations of interest.

Any Other Business

This item was not covered.

Minutes of the Previous Meeting

The minutes of the meeting held on 13th December 2022 were agreed as a correct record.

Actions from the Previous Meeting

The action grid was reviewed and updated.

Transfer of Chairmanship

JW referred to the proposal which had been presented to the previous meeting (preferred option 4) which included funding for a Deputy Chair. JW formally stood down as Chair of the OND Board and welcomed LH as the Interim Chair. JW considered it an honour to have been Chair of OND and reflected on the work that had been undertaken and the achievements made including the establishment of a core team. JW thanked the OND Board for their support and formally handed the Chairmanship to LH.

	<p>LH introduced herself as Interim Chair to the OND Board and considered that this represents commitment from the ICB in supporting what OND has achieved and extending this forward across the challenging health and social care landscape. It will be important to continue to maintain the OND values in order to improve the health and wellbeing of local communities. LH considered that by having KB as vice Chair it will provide resilience over the next 6 months to progress the clear objectives and steps that need to be taken to appoint a substantive Chair. The wider governance structure will also be reviewed in terms of managing finances to provide more resilience and mitigate any risks. LH welcomed the support of the OND Board going forward working as part of a collective Partnership.</p> <p>The Board were asked to formally approve LH as Interim Chair and KB as Interim Vice Chair for a period of 6 months. The OND Board unanimously supported the appointments.</p>
	<p>Actions: None</p>
<p>02/23</p>	<p>OND Partnership Operations</p> <p><u>22/23 Finances</u> AB presented the latest finance report which reflects an £8k underspend at year end.</p> <p>JL left the meeting prior to the next item, which would include information on funding OND roles.</p> <p><u>23/24 Finances</u> AB presented the financial summary for 23/24 highlighting areas of high priority, core business and lower priorities which are currently unfunded. KA confirmed that there are currently £58k of obligated costs which remain unfunded.</p> <p>The OND Board were reminded of similar financial positions in the past where it had been possible to identify funding sources however this year was proving more challenging as many funds previously available, are no longer available – this includes funding for community developers who are funded for 6 months (excluding One Ilfracombe which has 12 months funding and Braunton which has lottery funding). A partnership lottery application, lead by TTVS and NDVS, is being developed to seek 3 years funding to cover the cost of community developers.</p>

LH highlighted that no assurances had been received that BCF funding will be made available in 23/24 for the system as a whole. Consideration will therefore need to be taken for action required to source other areas of funding. KA advised that OND has previously sought different funding from different sources however this can be problematic as funding received often has specific conditions attached to it. JW sought clarity on the timescales for utilisation of the OND budget and it was noted the OND Administration Support Manger had already been given notice as no funding for the post could be identified and the OND Community Support Officer funding ends in August 23. AB referred to the Poverty Truth Commission funding that could be explored to extend the contract. Board members supported this.

OH sought clarity on any contingency planning to mitigate any risk to individuals if OND programmes ran out of funding. AB advised that an exit strategy has been discussed for each of the Flow projects however Primary Care Flow is currently having to limit the programme to individuals that need support for three months or less. LH felt that this highlights where impact reporting is required in order to support a business case to seek to move money within the system however this will take time.

CP asked whether additional work is required on the wider risk of COVID funding which is due to end as this funding compliments a number of projects. It was felt that it could result in some projects having to close to then be reinstated when funding becomes available and it was agreed that a risk assessment should be undertaken to provide transparency of the risk. KA referred to the infrastructure required to support the OND Communities and felt that although the objectives of the system are being met through the various programmes, it should be explained that OND is not a delivery partner unless there is funding.

KB suggested that if the benefits from programmes could be demonstrated, there could be engagement with local businesses to provide sponsorship to support key elements.

GD suggested considering the language used when engaging with local businesses to demonstrate the 5 year vision and benefits that can be achieved rather than seeking short term funding and goals. GD offered to share learning in this area with AB.

LH asked for AB to report back to the OND Board on funding and including the timescales for when programmes will be impacted. LH also asked AB, GD and ST to discuss where other potential opportunities for funding could be accessed and report back to the next meeting.

	<p>JC reported on the Devon Communities Foundation which has strong links to the philanthropy sector/individuals and is looking to fund projects</p> <p>KA reminded the OND Board that RDUH is the underwriter of the OND budget and the current position cannot continue therefore a solution and plan needs to be put in place within the next 6 months. KA also highlighted that OND employees fall into a substantive contract after 2 years therefore it is important to secure funding.</p> <p>OH asked whether there is a mechanism to move money around within the system and was advised that although it is not possible at present, the ICS organisations are trying to make this possible. The Devon ICS is currently in SOF4 which means there are more challenging controls in place.</p>
	<p>Action:</p> <ul style="list-style-type: none"> • Risk assessment to be undertaken on the impact to projects if funding sources end and to be shared at the next OND Board. • Share learning on engagement for long term funding support
<p>03/23</p>	<p>OND Partners Report</p> <p><u>Person Programme</u></p> <p>AB presented the report and highlighted the key successes and challenges. Discussions have taken place with Devon ICS about using the Flow model as an approach for rolling out person centred care for people with complex needs. A funding stream has been identified to support the continuation of pilots with the application deadline closing today. The funding is very competitive however there will be support from the Devon ICS to progress this whether funding is received or not.</p> <p>Key challenges continue to include recruitment, training and creating new processes to meet the requirements of new funding when secured.</p> <p>AB reported on work undertaken with the support of Richard Blackwell to reflect the percentage of time spent on different elements of each project. This will support work on impact reporting and outcomes.</p> <p>LH asked when impact reporting will be available for the OND Board and noted the proposal to present a report back to the next meeting.</p>

One Northern Devon 'Place' Programme – Spotlight on One of the One Communities

JL reported on the key successes of the OND Communities including tackling the cost of living crisis which has become business as usual e.g identifying the needs in the community and seeking funding and asset based opportunities.

Another key success has been tackling health inequalities through strategic partnerships. Support has been provided by Active Devon to identify risk populations and support them in overcoming barriers, tackling behavioural risks to health and promoting healthy lifestyles.

Key challenges include community developer funding and a partnership bid for lottery funding is being progressed. Other challenges include new working partnerships as each has different visions and working groups and there is inconsistency in evaluation as different organisation measure different metrics.

Update from One South Molton

JL introduced Alison Verney, Chair of South Molton One Community to provide an update from the South Molton One Community.

AV reported on cost of living support that has been provided to the community including a cost of living and wellbeing fair (Beat the Winter Blues) held on 26th January. A vast number of local organisations and members of the public were involved in arranging the fair and providing support. Grants had been received to fund the fair which covered the hire of the venue and payment to local artists who held interactive sessions on the day. Everything provided on the day was free to those attending including a hot meal. A number of stalls were available to offer advice to those attending including advice on energy and financial support that is available. Positive feedback has been received from the fair including the opportunities it provided to connect with others. Overall 34 organisations had supported the day which enabled links to be made and strengthened between organisations.

LH reflected that the connections and opportunities made which are broad and not just around cost of living.

JL referred to the systems index which provides information on barriers and opportunities and suggested that a system be set up to report back to the One Communities on support

that can be offered by Partners. LH suggested adding Partner support to the index for inclusion on the next agenda.

CP reported on the public health partnership with Sphere at the University of Exeter and noted that Sphere will soon be engaging with the One Communities to develop partnerships further and develop a bank of outcome evaluation.

OH referred to work being undertaken by PCNs on shared outcome data and it was suggested that a framework was required to harness data. KA suggested that a core source of data is deprivation data which could validate local priorities. CP advised that public health could support evaluation however the system would first need to agree what is accepted as evidence as there is inconsistency in what is being measured in different organisations.

Cost of Living Crisis Update
The OND Board were asked to note the update which had been circulated with the agenda.

Action:

- **Partner support to the One Communities to be included on the next agenda.**

04/23 System Partnerships and Opportunities

Kailo – a Systematic Approach to Improving Mental Health
Tim Hobbs (CEO at Dartington) and Katie Potter (Kailo, Dartington) attended for this item to provide an update on the research and design initiative which is committed to addressing the root causes of young people’s mental health through addressing wider determinants.

Work will be undertaken across the country with other partners including UCL in London. This is a national government consortium funded by research councils across the UK which has an Advisory Board commissioned by Children England. Initial work has been undertaken across Northern Devon and Torrington and Newham in London to assess how local responses can be developed

An early discovery process was undertaken to understand the mental health needs and experiences of the local community and this involved speaking to a wide range of young people, organisations and professional practitioners. All responses were analysed

resulting in 8 'How Might We' questions on where focus should be placed. This then resulted in three priority areas for engagement as follows:

1. How might communities be places where young people feel accepted, supported and that they belong?
2. How might young people be inspired, supported and connected to a diverse range of opportunities, jobs and careers?
3. How might we increase mental health awareness, literacy and strategies for young people, families and other key people in young people's lives, so they can build stronger more supportive relationships?

The OND Board noted the next phase of the initiative which includes a deeper discovery and co-design phase from April through to October 23 to assess what service responses and support is required. Co-design teams will be set up to take priorities forward and these teams will include young people, community members, youth and community organisations and other organisations. A financial resource will be provided to enable the teams to engage with the community. A big Champion Circle will be formed to ensure that any co-design is aligned to the wider strategic objectives of partner organisations.

TH asked the OND Board Partners to become a champion by joining the Big Circle by scanning the QR code provided or accessing the link provided. KP asked the OND Board to highlight if they were aware of any organisations that could benefit from the funding and it was agreed that the information will be shared widely within the One Communities to promote the opportunities for people by joining the co-design team.

OH asked whether the links provided include information / summary on work being undertaken by Kailo and KP agreed to add a link to the presentation and website to provide this information.

GD sought assurance on how unheard voices could be heard as part of the co-design phase. TH advised that a critical part of the work would be to speak to young people who fall into this category to ensure those that are impacted the most are involved in the project. The OND Board noted the different elements of work that will be undertaken to understand any inequalities to target work in the right areas going forward.

JL asked whether it would be possible for young people to provide an update back to the One Communities and suggested a Young Person sub group.

TJ suggested undertaking a deep dive to assess which groups are most and least affected and whether employers or business are part of the solution. Local businesses could provide opportunities for young people and will be crucial in the co-designing and identifying opportunities.

KP highlighted that many young people in North Devon are living in more rural remote areas and do not have access to transport have been identified as key area of focus including those with special educational needs, long term health conditions, ethnic minorities, LGBTQ+ and those not in employment or training.

LH asked for an update to be made back to the OND Board later in the year to enable support to be provided.

Sunrise Diversity – Potential to Create an EDI Partnership Policy

Charlotte Burrows (CEO, Sunrise) introduced herself and explained that Sunrise was established 10 years ago and is based in Barnstaple covering North Devon and Torrington with the aim of celebrating diversity, changing attitudes and challenging discrimination. CB provided an overview of work by Sunrise which includes:

- Working directly with diverse individuals including English classes for migrants or refugees.
- Providing advocacy for people going through crisis.
- A Ukrainian Hub and activities enabling individuals to come together.
- Work in the wider community to raise awareness of diversity and encourage discussions to understand the reasons behind issues that can lead to prejudice.
- An intersectional framework which includes, people from diverse backgrounds

CB reported on the Better Together initiative which brings partners, organisations and charities together to collaborate on equality and diversity. An event was held where it was identified that the majority of organisations taking part were not aware of the scope of EDI which includes immigration, language barriers, disability, mental health, domestic abuse, housing, safeguarding and many other things. The event had acknowledged that more work is required through a collaborative approach between agencies. The next step involved asking senior leaders and Executives to have EDI on their agenda however although many front frontline workers and management within the area were represented, they are not the decision makers

CB referred to the DCC Race Audit which is an important piece of work and had recommendations which align to many elements of the Better Together Forums including the need to create opportunities for cross organisational learning and opportunities.

CB circulated a feedback form asking all present to respond to: how they would resolve equality and diversity within their organisation – what steps would you take to increase inclusivity within your organisation, what would be your priorities? LH asked those on the Teams to include their responses in the chat.

CB asked the OND Board if they would like to attend a Sunrise Diversity Workshop specifically aimed at senior leaders and referred to a number of on-line training programmes however these are not aimed at collaboration. CB also asked the OND Board whether they could take a public stand through a letter of commitment to improve the position across Northern Devon and state that we are working together collaboratively to make improvements. LH felt that a structure was required for the Board to speak as one voice and this is part of the next steps as a Board but individually partners can take on board the request.

JL referred to the support provided by Partner organisations and asked whether a partnership policy was required.

KM highlighted that the DCC race audit had been presented in a negative light in the press however it was suggested that although there had been concerning findings in terms of racism there were positive findings on diversity and it had been a positive step for the audit to be undertaken.

MG felt that Sunrise should be a very strong ambassador for a diverse range of community members, especially for minority sectors and in all of marketing activities. MG welcomed the workshop for Senior Leaders.

OH asked whether advice could be provided to organisations in how to address the communities attitude to EDI as there is a diverse local workforce who often face prejudice. CB advised that workshops could be provided to enable people to build confidence to discuss diversity and the positive impact it has. Local community engagement activities can also be organised to celebrate diversity.

South West Academic Health Science Network – Regional Innovation and Research Strategy

Charlotte Burrows (Programme Director SWAHSN) attended to provide an update on developing the Regional Innovation Strategy (RIS).

CB outlined the benefits to the region in having the RIS which will pool resources across the region to focus on 3 – 5 agreed priorities on research and innovation. The aim is to attract more funding to the South West which will lead to more investment and collaboration resulting in better population health outcomes.

The RIS Governance Partners include the three South West ICSs, Plymouth University, Exeter University, NIHR PenARc and NHR CRN. A series of engagement events were held to design the process and CB outlined the process undertaken to identify the 3 to 5 strategic priorities – they had started with 178 priorities which has been reduced to a final 5 which will be presented to the RIS Oversight Group for agreement as a focus of research. The priorities include long term conditions, mental health, urgent care, cancer and maternity neonatal. If agreed, more in-depth research will then be undertaken with stakeholders.

CB asked the OND whether anything was missing, what skills can be offered and what more information is required.

LH asked for the OND Board to have input to influence the 5 priority areas and asked partners to email CB direct on where they could be involved or where they would like more influence in specific areas. CB also asked for information on local projects under the 5 schemes to be forwarded to her.

It was agreed that the slides would be circulated with the minutes.

5 Year Integrated Care Strategy – Devon Plan

Jenny Turner attended for this item referring to the draft Integrated Care Strategy. JT asked how the OND Board would like to be involved in the development and alignment of plans.

The challenges faced have been recognised and the aims of the Strategy have been developed through a One Devon partnership which includes health and social care and mental health. A Joint plan now needs to be developed in response to the Strategy which needs to be finalised by June 23. An engagement process has been undertaken which

included the Health and Wellbeing Boards and LCPs. The intention is to develop 5 system wide pillars which will include housing, community development, employment, health protection and suicide prevention all of which will be supported by a series of enablers.

JT asked:

- How would LCPs like to be involved in the development of joint forward Plan; and
- What is the best way to align local plans within the JFP

LH suggested that if aligning with LCPs, there first needs to be a OND strategy aligned with the Northern LCP. LH suggested that key members of the OND Board have been leading on community development which means OND is setting the strategy and ambition for communities across the whole of Devon. Further updates on this will be provided and LH invited other members of OND to be involved.

AB referred to the housing pillar and asked whether this is linked with the ICS and noted that it was. KA felt that there could be one housing link and considered that this should be delegated down to local level.

GD referred to the level of work that needs to be undertaken between April and June 23 and sought clarity on the process that will be followed. JT advised that the Strategy will need to be reviewed annually. Prioritisation will be undertaken as part of the annual review and the draft Strategy will be circulated in the form of a survey. Local sessions will also be held once the full draft Strategy is available.

LH welcomed OND being involved.

KM asked how the Integrated Care Strategy linked to the Research and Innovation Strategy (RIS) presented earlier and AB asked how the One Devon Strategy aligned to the RIS priorities. CB advised that a mapping exercise is required to feed into it the RIS. JT explained that guidance includes research and innovation involvement and is an enabler with engagement with SWAHSN. KA highlighted that the strategies also need to link to local work, needs to take evidence from deprivation data and form a wider piece of work.

Action:

- **Information and opportunities to be shared with One Communities on Kailo – a Systematic Approach to Improving Mental Health**

	<ul style="list-style-type: none"> - A further update on ‘Kailo – a Systematic Approach to Improving Mental Health’ to be scheduled for a future meeting - OND Board Partners to influence as appropriate the 5 key priorities for the Regional Innovation and Research Strategy.
05/23	<p>Development</p> <p><u>Information Flow Between Meetings</u> As the OND Board is held every 8 weeks and due to the volume of work being undertaken it has been agreed that a bi-monthly newsletter will be circulated to the OND Board partners for input and comment.</p> <p><u>Outward Mindsets – Board Development Opportunity</u> The OND Board noted the development opportunity for working as a system collective to share work as partners. Venues are being explored.</p>
	Action: None
06/23	<p>Other Business</p> <p>Due to the busy OND Board agenda it was suggested the meetings should move to an earlier start time of 1 pm which was supported. It was also suggested that attendees should be encouraged to meet face to face.</p>
	<p>Action:</p> <ul style="list-style-type: none"> - Meeting times to be amended.
07/23	<p>Closing Business</p> <p><u>Reflective Learning Regarding the Meeting</u> This item was not covered.</p> <p><u>Forward Planner: Health Equity Strategy Development</u> This item was not covered</p>
	Action: None
08/23	<p>Date and Time of Next Meeting 28th February 2023 at 2 pm – Venue TBC</p>



NORTHERN DEVON ACTION GRID

28TH FEBRUARY 2023

Action		Comments	Lead	Outcome		
13th December 2022						
209	50/22	23/24 Work Programme and Funding	Develop and submit formal request for funding to Councils and other contributing partners	22.2.23 Action progressed but team were informed we had missed the funding window for councils and iBCF. This action closed and finance projection paper being prepared for Board. Action closed 28.02.23 AB confirmed that there is a shortfall in the 23/24 budget which is reflected in the finance report. Work will need to be undertaken to understand which partners benefit from continuing with projects to assess whether they want to continue. Action closed.	AB/NB	Closed
210	50/22	23/24 Work Programme and Funding	'Time in Kind' provided through the partnership to be reflected in future reports	22.2.23 Action was scoped. OND does not have the administrative resources to complete this action. Action closed	AB/NB	Closed





				<p>28.02.23 AB explained that although specific time is not recorded, the partners involved in specific projects are recorded. KA suggested that if OND is a partnership, the projects are relevant to all and it should therefore not be necessary to record specific time. JW suggested acknowledging the involvement of each partner and core team for each project.</p> <p>Action closed</p>		
211	50/22	23/24 Work Programme and Funding	Discuss options and approach for gaining sponsorship from local businesses	<p>28.02.23 AB confirmed that she will work with TJ from March onwards to progress this and report back to the next meeting.</p> <p>Action ongoing</p>	TJ, AB, JC	Ongoing
214	51/22	System Programme Report	Provide an update to MG and ST on the LCP Executive and Strategic Groups	<p>28.02.23 it was noted that meetings had taken place. Action Closed</p>	JW	Closed
215	52/22	Health Equity / Marmot Place (Coast and Country)	Contact Zahara Hyde to assess whether this falls within remit of Our Future Hospitals	<p>22.2.23. Confirmed that it doesn't align with OFH. Action closed.</p> <p>28.02.23 JW said out of scope for Our Future Hospitals. Council to be leads. Action closed.</p>	JW	Closed
216	52/22	Poverty Trust Commission	Seek clarity on funding for Year 2, confirm any areas of duplication and seek assurance that there is capacity	Action completed by email with partners.	JW, AB	Closed





			to take the project forward, before a final decision is made by the OND Board	Action closed. 28.02.23 AB confirmed that funding is guaranteed as long as the budget is guaranteed. Action closed		
28th February 2023						
218	02/23	Finance Report	Risk assessment to be undertaken on the impact to projects if funding sources end and to be shared at the next OND Board		AB/CP	
219	02/23	Finance Report	Share learning on engagement for long term funding support		GD/AB	
220	03/23	OND Partner Report	Partner Support to be included in the system index and included on the next agenda		JL	
221	04/23	Kailo	Information and opportunities to be shared with One Communities on Kailo – a Systematic Approach to Improving Mental Health		JL	
222	04/23	Kailo	A further update on 'Kailo – a Systematic Approach to Improving Mental Health' to be scheduled for a future meeting		AB	





223	04/23	Regional Innovation and Research Strategy	OND Board Partners to influence as appropriate the 5 key priorities for the Regional Innovation and Research Strategy.		ALL	
224	06/23	AOB	Meeting times to be amended to 1 pm to 4 pm	28.03.23 meeting invites update and circulated, to include future venues	KW	Closed

