ONE NORTHERN DEVON ACTION GRID

AS AT JUNE 2021

			Action	Comments	Lead	Outcome
19th February 2020						
80		Comms support and Function	for JWi and JM to ask if there is any capacity from the councils to do this.	**24.06.20** JW highlighted that comms capacity remains an issue and asked whether there was capacity within the council. KM (NDC) advised that many council staff are furloughed and any support will need to be on a case by case basis. SH advised that TDC does not have a full time comms role. KA asked to share the burden across all partners whilst NDHT is under pressure managing COVID comms and accepted the temporary offer from NDC on a case by case basis. **05.08.20** – Ongoing. **07.10.20** KA requested support from partner organisation and JW asked for a log to be kept of all requests for support **02.12.20** KA confirmed that no partner support had been put forward and highlighted that OND will need to start communicating as a partner. JW suggested that there will be more of a requirement as the LCP is formalised including finance and Executive support. JW asked partners to consider what comms support they can offer e.g through a secondment **03.02.21 –** This remains ongoing. It is hoped that as we become more established with the NHS and councils, we can access comms teams. **07.04.21** – More help re comms and engagement as LCP system forms. Opportunity to tailor comms for North Devon. AB to add to agenda for	KA	Closed

			Action	Comments	Lead	Outcome
				development day. Funding for annual report from comms. **02.06.21** Can call on Communication partners when required, so Close		
24th June 2020						
99	40/20	Overlap Between ND Futures and OND	Governance group to review legal status and inclusion of community's, elected members and collaborative partners	**05.08.20** – remain open until formal commitment. **07.10.20** JW referred to the OND ToR included on the agenda which are ever changing. In terms of legal status, AB confirmed that this had been placed on hold to assess the Devon landscape prior to incurring costs. **02.12.20** JW and KA have held discussions which has resulted in implementation of a small strategy group to take forward the function of ND Futures. SH suggested that the action should remain open to update as discussions progress. **03.02.21 –** Update to be provided within meeting. Action ongoing. **07.04.21** – On today's agenda. **02.06.21** N.Devon Futures are developing and conversations have concluded.	KA	Closed
7th October 2020						
109	50/20	High Flow	The next agenda to include 30 minutes for TIC (Trauma Informed Care) – presentation and business plan	**02.12.20** AB confirmed that this has been progressed but had not been included on the agenda which is full. JW asked for a report to be made to the next meeting **03.02.21 –** Action complete.	AB/CF	Closed
110	56/20	High Flow / Suicide Prevention	Suicide prevention to be included on the next agenda	**02.12.20** This was included on the agenda. TD advised that DCC has a lead role in suicide prevention and suggested that a DCC representative may need to provide an update on this. SJ agreed to provide a report to next meeting **03.02.21 –** On agenda. Closed.	SJ	Closed
2nd December 2020						
114	69/20	Finance Report	Future finance reports to separate 2020/21 and 2021/22 income and expenditure and demonstrate who	**03.02.21 –** Item on agenda.	AB	Closed

			Action	Comments	Lead	Outcome
			is benefiting from projects			
115	69/20	Finance Report	Meeting to be arranged between JW, BB and AB and updated finance report to be circulated in advance of next meeting	**03.02.21 –** Action complete.	AB	Closed
116	69/20	Finance Report	OND risk register to be developed	**03.02.21 –** Business as usual. Closed.	AB/SH	Closed
117	69/20	Finance Report	An Outcomes Framework to be developed and presented back to the next meeting	**03.02.21 –** Outcomes framework will be developed throughout this year. To be completed by end of August 2021. **07.04.21** – On agenda. Process for initiating projects will build into framework. **02.06.21** Finance report - AB confirmed OND finances have been transferred to a new system, and the outcome framework will measure the success of programmes. TJ referred to the failed Economies Bid and said it contained valuable information which could be used in the future.	AB/DR	Closed
119	69/20	Finance Report	Explore options for community developers so they have a realistic view of what is required over the next 12 months	**03.02.21 –** Ongoing. Detailed within report today.	HMc	Closed
120	72/20	Fuel Poverty	NHS KPIs to be shared in future agenda's	**03.02.21 –** Action complete.	AB	Closed
121	72/20	Economies for Healthier Lives	Discuss with Council Leaders the appointment of Councillor Gilbert to the OND workstream	**03.02.21 –** Membership under regular discussion.	SH	Closed
122	73/20	Suicide Prevention	Seek public health representation to OND	**03.02.21 –** Action complete.	SJ	Closed
123	73/20	Fuel Poverty	Six Point Strategy and outcome of mapping exercise to be presented to the next meeting	**03.02.21 –** Detailed within papers today.	AB/RP	Closed
124	73/20	Supporting Local Employers	Seek progress on project being led	**03.02.21 –** This is being progressed.	AB	Closed

			Action	Comments	Lead	Outcome
			by DCC to provide a mentoring service	Closed.		
125	73/20	Local Supply Chain Development	Briefing paper to be presented to the next meeting	**03.02.21 –** Detailed within papers today.	AB/TJ	Closed
126	73/20	Increasing Employer Opportunities	Draft a communication on the project to be shared within partner organisations	**03.02.21 –** Sent out press release but has not been shared with partner teams. AB to follow up on this. **07.04.21** – AB followed up. Sent out press release. Further release from DWP comms before purdah.	AB	Closed
127	74/20	AOB, Young People and Mental Health	Ab to circulate letter / proposal from Dartington and contact DPT to sponsor the initiative	**03.02.21 –** Action complete.	AB	Closed
3rd February 2021						
128	02/21	Minutes of the Previous Meeting	Record HB apologies in the minutes of the meeting held on Wednesday 2nd December 2020		KW	Closed
129	03/21	Matters Arising	Prepare a declaration of interest register for the next meeting		AB	Closed
130	04/21	Business	Add agenda item for 'Current OND Work Programme Benefits' at each meeting	Will happen at every meeting.	KW	Closed
131	04/21	Business	Provide a regular report on the long-term sustainable funding from each Town Council	**07.04.21 –** There has been sick leave in team over last few months. AB received a partial update from HM. Leave as business as usual. Part of regular report.	HMc	Closed
132	04/21	Business	Review the scoring of the risks on the risk register at the next meeting	**07.04.21 –** On agenda.	ALL	Closed
133	06/21	10 Year Quality of Life Strategy Progress	Feedback regarding the Flow model being trialled by three GPs to be included in the next report		AB	Closed
135	08/21	Actions from the Meeting	Add standing agenda item for 'climate change and the environment'	**07.04.21 –** No work programme for this yet. Leave as greyed out on agenda until councils let OND know how to begin to look at item. **02.06.21** A Climate Officer had been	KW AB/DR	Ongoing

			Action	Comments	Lead	Outcome
				appointed. It was suggested the new officer be invited to give a briefing at a future meeting.		
136	07/04/21	Programme reporting	First draft of overview to be circulated by AB between meetings when available.	**02.06.21** Programme reporting – it had been circulated. Close	AB	Closed
137	07/04/21	Business - Finances	DH to talk to town councils next week after receiving update from HM re funding for community developers.	**02.06.21** Conversation with Town Councils. Nothing further at present	DH	Ongoing
138	07/04/21	Business - Finances	OND Team to discuss different funding (non-traditional) strategies outside meeting and come up with an action plan.	**0.06.21** Strategies Funding – it was 'business as usual' Close	AB	Closed
139	07/04/21	Business	HB and AB to discuss 'opportunities register'	**02.06.21** Not yet progressed	AB / HB	Ongoing
140	07/04/21	Strategy	Request for OND collaborative involvement – AB to add to agenda for development day.	**02.06.21** No further update	AB	Ongoing
141	07/04/21	Local Care Partnership Development	Working with LCPs – AB to add to agenda for development day. Understanding struggles for local development groups and emphasis on community aspect on OND agenda.	**02.06.21** A formal discussion would be useful. TG to help organise a day in the Autumn	AB TG	Ongoing
142	07/04/21	Economy, employment and skills development team	TJ / AD and BB to discuss creating a sub-group.	**02.06.21** Development scheme – TJ confirmed a paper had been prepared and will discuss later.	TJ	Closed
143	07/04/21	Reflection of today's meeting	MD will write draft email to go out with the three questions and AB will circulate to wider group with today's meeting recording.	**02.06.21** MD had completed	MD / AB	Closed
144	07/04/21	Future meetings	Admin to send out Doodle Poll to find a more suitable time for future	**02.06.21** A doodle poll had been completed	Admin – Clare?	Closed

			Action	Comments	Lead	Outcome
			meetings.			
145	02/06/21	Actions - Risk Register	TJ suggested Cyber Resilience as a group should be considered.		TJ/ AB	Ongoing
146	02/06/21	Business	TG to include on agenda of Development Day			
147	02/06/21	Collaborative Opportunities	AB to update councillors on workshops for Frail, elderly care system			
148	02/06/21	Development Session – OND Work programme	JW and AB to discuss funding of the three community develope			